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REQUEST FOR A QUOTATION						
Supplier name						
Fax number						
Telephone number						
V.A.T No						
PR Number						
REF NUMBER		Re- Advert: Business Empowerment Workshop Sound @Ngcolosi Hall				
DATE		26/09/2018				
ITEM NO	Description: Sound for Empowerment Workshop	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Sound System with two roving Mics ,1 coded Mic, laptop, Screen Projector, Data Projector, 20m and 10m extension Cables					
2.	Photography Service for the Entire event and photos must be burned into a CD NB: (Quality and professionalism will not be compromised). Event Date: 04/10/2018 Venue: Ngcolosi Community Hall No of guest: 200 Time: 08h30 – 14h00					
NB:						
1	Quote is binding and may not be cancelled					
2	Quote must be prepared on this document					
3	Prices to be fixed and firm in South African Rands					

4	Quote must be emailed to the email address provided above			
5	Indicate items for which you are the sole agent			
6	Quote must include a single price (including delivery cost & warranties)			
7	Quote must be valid for 30 days			
8	Supporting documents are not required			
9	Quotation closing date and time:27 September 2018 @15h00			