



COMMUNICATIONS UNIT

7th Floor

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SCM Comm SCM.Comm@durban.gov.za

Tel: 031 311 4827, Fax: 031 332 8051

Date: 19/09/2016

REQUEST FOR A QUOTATION

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF NUMBER

SCM/COMM 0377

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Printing of Leaflets *Size Of Leaflets - A4 roll fold to DL , Paper type - 115 gloss *FULL COLOUR, DOUBLE SIDED and ROLL FOLD, *Quantity - 5000 English; 5000 IsiZulu					
	Project Name - City Investigation Unit leaflets Date: 20 September 2016 Venue: 7th Floor, Rennies House					

NB:

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date & time: 20.09.2016/ 09h00**

