



COMMUNICATIONS UNIT

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17/9/2016

REQUEST FOR A QUOTATION

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF NUMBER

SCM / COMM375

ITEM NO	Description	Quantity	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Quotation request for 3 minutes skit play showing how a WHATSAPP report line will work to respond faster and quicker. The skit short will be played on the WhatsApp Launch to be held on 21 September 2016 on Prior Road next to Water And Sanitatiion Department.	1				

NB:

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date and time: 19/09/2016 @ 14h00**

