



ETHEKWINI MUNICIPALITY
Request for Quotations

Date: 29 September 2015
Enquiry Number: 2015-16 / 029

Cartoon strips design

The Communications Unit invites eligible and accredited service providers to submit written quotations for designing cartoon strips scenes bi-weekly to be printed in Metro eZasegasini newspaper. Three characters named Nono, Jabu and Themba have already been created. The characters will maintain their look and feel. The objective for cartoon strips is to communicate the Clean and Maintain My City Programme through cartoon storytelling.

Specification

1. Design cartoon strips.
2. Write scripts in English and isiZulu.
3. Cartoon strip will consist of four boxes.
4. Characters must maintain their look and feel.
5. The communications unit will supply a theme brief to guide the character conversation.

Requirements

Successful service provider must meet the following requirements:

- Demonstrate experience in designing cartoons.
- Experience in writing character conversation.
- Portfolio of previous work.
- Own/access to equipment and studio facilities.

Price model

The price model is rate per edition.

Special condition

Cartoon designed and paid for, will be the property of the Municipality.

The submission must include the following:

- Original Tax Clearance certificate
- BBBEE certificate
- Declaration of Municipal fees
- Declaration of interest(MBD4)
- Certificate of Independent Bid (MBD9)
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Sealed quotations, addressed to the Administration Section and marked "**Enquiry Number: 2015-16 / 029 Cartoon Strips Design**" must be placed in the quotation box located in the Reception Area, 7th Floor, Rennie House, 41 Margaret Mncadi Avenue, Durban (not any other Municipal building) by no later than 16h00 on Tuesday, 6 October 2015.





Enquiries

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