



COMMUNICATIONS UNIT

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Date: 25/10/2016

REQUEST FOR A QUOTATION

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF

CANCER AWARENESS WALK

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Plastic wrist bands with a clip (branded)	1 500				
2	Plastic wrist bands with a clip (NOT branded)	500				
3	Plastic wrist bands with a clip (branded)	1 500				
4	Plastic wrist bands with a clip (NOT branded)	500				

NB:

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date & time: 25 October 2016 (12:h00)**

