



COMMUNICATIONS UNIT

7th Floor

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P O Box 5588, Durban, 4000

Tel: 031 311 4827, Fax: 031 332 8051

SCM.Comm@durban.gov.za

Tel: 031 311 4827, Fax: 031 332 8051

REQUEST FOR A QUOTATION

Supplier name _____

Fax number _____

Telephone number _____

V.A.T No _____

PR Number _____

REF NUMBER _____

SCM/COMM _____

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	white Shirt, round neck ethekwini logo, pink cancer logo	500				
	Front: EThekwini walks for cancer Back: Adopt a healthy life style					
Project: EThekwini walks for cancer						
Date: 26.10.2016						
Venue: 7th floor Rennies House						
NB. Artwork to be provided						

NB:

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date: 21.10.2016 @ 12:00 pm**

