



ETHEKWINI MUNICIPALITY
Request for Quotations

Date: 24/10/2016

ENQUIRY NUMBER: 2016-17/ 066

PRINTING AND SUPPLY OF FOLDERS

The Communications Unit invites eligible and accredited service providers to submit written and detailed quotations for the following services:

ESTIMATED QUANTITY	DESCRIPTION / SPECIFICATIONS	UNIT COST (incl vat)	TOTAL COST (incl vat)	DELIVERY DATE
10,000	EThekweni Municipality is looking for a qualified and experienced service provider to provide the following: Printing of Folders <ul style="list-style-type: none">• Size : A3 folded into A4 with die cut flip up at the bottom• Colours : Full colour printed on both sides• Finishing : 300 GSM Gloss, Vanish on one side• 2 different artworks			07 November 2016
	ARTWORK WILL BE PROVIDED BY THE COMMUNICATIONS UNIT	TOTAL COST :-		
	<u>NAME OF COMPANY</u>	<u>PR NUMBER</u>		

The submission must include the following:

- I. Valid Tax Clearance certificate
- II. BBBEE certificate
- III. Declaration of Municipal Fees
- IV. Declaration of Interest (MBD 4)
- V. Certificate of Independent Bid (MBD 9)
- VI. Declaration certificate for local production and content (MBD 6.2)

After the submission of quotations, shortlisted candidates will be contacted via telephone. If you have not been contacted, consider your application as unsuccessful.

Sealed quotations, marked “**ENQUIRY NUMBER: 2016-17/ 066, PRINTING AND SUPPLY OF FOLDERS**” must be placed in the quotation box located in the Reception Area, 7th Floor; Rennie House; 41 Margaret Mncadi Avenue Street; Durban (not any other Municipal Department) by no later than **16h00 on Monday, 31 October 2016.**

Enquiries:

Zanele Njapha – 031 311 4828 Zanele.Njapha@durban.gov.za

Collin Pillay – 031 311 4824/27 Collin.Pillay2@durban.gov.za

(Vote Allocation: COMMS –)

PLEASE NOTE THAT YOU ARE NOW REQUIRED TO REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR ALL SPHERES OF GOVERNMENT.

ACCESS THE CSD SITE ON: WWW.CSD.GOV.ZA