



ETHEKWINI MUNICIPALITY

Request for Quotations

Date: 01 October 2015

Enquiry Number: 2015-16 / 031

Workplace Skills Plan (WSP) Training for the Communications Unit

The eThekweni Municipality's Communications Unit invites eligible and SETA accredited service providers that provide SETA accredited short course training, to submit individual written quotations in the following fields:

Course Name

1. Asset Management
2. Copywriting of Brands
3. Introduction to Photography
4. Sound Engineering

The submissions must include the ff:

- A valid tax clearance certificate
- BBBEE certificate
- Declaration of interest
- Declaration of municipal fees
- Copies of SETA Accreditation Certificates
- Copy of the Facilitators CV's

Sealed quotations with detailed company profiles, addressed to the Administration Section and marked "**Enquiry Number: 2015-16 / 031 Workplace Skills Plan (WSP) Training for the Communications Unit**" must be placed in the quotation box located in the Reception Area, 7th Floor, Rennie's House, 41 Margaret Mncadi Avenue Durban, (and not any other municipal department) not later than 16h00 on Monday 12th October 2015.

Enquiries

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