



**REQUEST FOR PROPOSALS
CONTRACT NO: 7N-276**

COORDINATION OF THE DURBAN FILMMART EVENT LOGISTICS

EThekweni Municipality's Economic Development and Investment Promotion Unit invites proficient and experienced service providers/consultants registered on the Municipality database to submit quoted proposal for the following:

COORDINATION OF THE DURBAN FILMMART EVENT LOGISTICS.

Interested service providers can collect the Terms of Reference documents which outline the requirements for this proposal from the **DURBAN FILM OFFICE (DFO)** on the 11th Floor, Rennie House 41 Margaret Mncadi Avenue (Victoria Embankment), during work days between 8:00 and 15:30.

Sealed proposals (including all required documentation) are to be hand delivered at DURBAN FILM OFFICE (DFO) on the 11th Floor, Rennie House 41 Margaret Mncadi Avenue (Victoria Embankment). All envelopes must be clearly marked "**REQUEST FOR PROPOSALS: DURBAN FILMMART EVENT LOGISTICS COORDINATION**"

A compulsory clarification meeting will be held for all interested and qualifying service providers at the **Durban Film Office, 41 Margaret Mncadi Avenue, 11th Floor Rennies House on 05 December 2018** from **10h00am- 11h00am.**

Please note that only service providers that attend the meeting can submit proposals for consideration.

The **closing date** for submission of proposals is Monday, 14 January 2019, at 11h00. **NO LATE**

SUBMISSIONS WILL BE CONSIDERED

For enquiries please contact **Zimasa Dodo on 031 311 4243** or email: Zimasa.Dodo@durban.gov.za

EThekweni Municipality reserves the right not to appoint on this project