



COMMUNICATIONS UNIT

7th Floor

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Tel: 031 311 4827, Fax: 031 332 8051

SCM.Comm@durban.gov.za

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**REQUEST FOR A QUOTATION**

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF NUMBER

SCM/COMM :Folders.

ITEM NO	Description	Qty	Cost per unit (Excl)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Printing of A3 folded into A4 with flip up glued, die cut. 300gsm high gloss paper spot vanish in full colour.	500				
	Delivery date: 20/03/2018, Delivery venue: 7th Floor Rennies House, 41 Margaret Mncadi Avenue.					
	TOTAL					

**NB:**

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date & time:12/03/2018(10h00)**

