



COMMUNICATIONS UNIT  
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31/03/2016

**REQUEST FOR A QUOTATION**

Supplier name  
 Fax number  
 Telephone number  
 V.A.T No  
 PR Number  
 REF NUMBER

SCM/COMM243

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Please quote for booking of 10 moto bikers for <b>International Aids Conference Launch parade</b> . Parade starts from: King Dinuzulu Park. Destination: Gugu Dlamini Park. Date: 8 April 2016. Time: 09h00 - 10h00	1				

**NB:**

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date & time: 1 April 2016 @ 10:30**