



COMMUNICATIONS UNIT
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REQUEST FOR A QUOTATION						
Supplier name						
Fax number						
Telephone number						
V.A.T No						
PR Number						
REF NUMBER		SCM /COM323				
DATE		23/06/2016				
ITEM NO	Description: Innovation Summit Conference.	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Sound System with two roving Mics and 1 coded Mic.					
2	Video Coverage and live Feed with 2 edited Copies. Event Date: 07 - 08 July 2016 Venue: Mixed Zone –Moses Mabhida Stadium No of guest: 180 Time: 08h00 – 17h00					
NB:						
1	Quote is binding and may not be cancelled					
2	Quote must be prepared on this document					
3	Prices to be fixed and firm in South African Rands					
4	Quote must be emailed to the email address provided above					
5	Indicate items for which you are the sole agent					
6	Quote must include a single price (including delivery cost & warranties)					
7	Quote must be valid for 30 days					
8	Supporting documents are not required					
9	Quotation closing date and time: 30 June 2016 @ 08h00 Morning					