



COMMUNICATIONS UNIT

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24/06/2016

**REQUEST FOR A QUOTATION**

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF NUMBER

SCM/COMM327

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Printing, erection and removal of Nrth Regional Business Fair posters. Size: A1, Colour: f/c high gloss. Paper gramage: 250 gsm, pasted on: Correx board, Punched holes: 4 holes(2 on top & 2 on bottom), Quantity: 900(300 in English & 600 in isiZulu), Erection date:4 July 2016, Removal date: 19 July 2016. List of areas will be provided for all areas in the North Regional	900				

**NB:**

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date & time: 27 June 2016 @ 10:00**