



COMMUNICATIONS UNIT
 7th Floor
 41 Margaret Mncadi Avenue, Durban, 4001
 P O Box 5588, Durban, 4000
 Tel: 031 311 4827, Fax: 031 332 8051
 SCM Comm SCM.Comm@durban.gov.za
 Tel: 031 311 4827, Fax: 031 332 8051

REQUEST FOR A QUOTATION

Supplier name												
Fax number												
Telephone number												
V.A.T No												
PR Number												
REF NUMBER							SCM /COM 356					
DATE		20/07/2016										
ITEM NO	Description: SCM SSS Road shows Workshop	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period						
1.	Sound System with 3 roving Mics, 1 coded Mic and 1 Podium Mic.											
2.	Video Coverage with 2 edited Copies, 2 Screens (2x3 Metres) and Laptop											
3.	Generator Event Date: 26 July 2016 Venue: Mpumalanga Main Hall No of guest: 200 Time: 09h00 – 12h00											
NB:												
1	Quote is binding and may not be cancelled											
2	Quote must be prepared on this document											
3	Prices to be fixed and firm in South African Rands											
4	Quote must be emailed to the email address provided above											
5	Indicate items for which you are the sole agent											
6	Quote must include a single price (including delivery cost & warranties)											
7	Quote must be valid for 30 days											
8	Supporting documents are not required											
9	Quotation closing date and time: 21 July 2016 @ 11h00 Afternoon											