



COMMUNICATIONS UNIT
 7th Floor
 41 Margaret Mncadi Avenue, Durban, 4001
 P O Box 5588, Durban, 4000
 Tel: 031 311 4827, Fax: 031 332 8051
 SCM Comm SCM.Comm@durban.gov.za
 Tel: 031 311 4827, Fax: 031 332 8051

REQUEST FOR A QUOTATION

Supplier name						
Fax number						
Telephone number						
V.A.T No						
PR Number						
REF NUMBER			SCM /COM 355			
DATE		20/07/2016				
ITEM NO	Description: SCM SSS Road shows Workshop	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Sound System with 3 roving Mics, 1 coded Mic and 1 Podium Mic.					
2	Video Coverage with 2 edited Copies, 2 Screens (2x3 Metres) and Laptop					
3.	Generator Event Date: 25 July 2016 Venue: City Health Auditorium No of guest: 200 Time: 13h00 – 15h00					
NB:						
1	Quote is binding and may not be cancelled					
2	Quote must be prepared on this document					
3	Prices to be fixed and firm in South African Rands					
4	Quote must be emailed to the email address provided above					
5	Indicate items for which you are the sole agent					
6	Quote must include a single price (including delivery cost & warranties)					
7	Quote must be valid for 30 days					
8	Supporting documents are not required					
9	Quotation closing date and time: 21 July 2016 @ 11h00 Afternoon					