



COMMUNICATIONS UNIT  
 7th Floor  
 41 Margaret Mncadi Avenue, Durban, 4001  
 P O Box 5588, Durban, 4000  
 Tel: 031 311 4827, Fax: 031 332 8051  
 SCM Comm [SCM.Comm@durban.gov.za](mailto:SCM.Comm@durban.gov.za)  
 Tel: 031 311 4827, Fax: 031 332 8051

**REQUEST FOR A QUOTATION**

<b>Supplier name</b>						
<b>Fax number</b>						
<b>Telephone number</b>						
<b>V.A.T No</b>						
<b>PR Number</b>						
<b>REF NUMBER</b>				<b>SCM /COM 357</b>		
<b>DATE</b>		<b>20/07/2016</b>				
<b>ITEM NO</b>	<b>Description:</b> SCM SSS Road shows Workshop	<b>Qty</b>	<b>Cost per unit (Excl V.A.T)</b>	<b>Cost per unit (Incl V.A.T)</b>	<b>Total cost incl v.a.t)</b>	<b>Delivery period</b>
1	<b>Sound System</b> with 3 roving Mics, 1 coded Mic and 1 Podium Mic.					
2	<b>Video Coverage</b> with 2 edited Copies, 2 Screens (2x3 Metres) and <b>Laptop</b>					
3.	<b>Generator</b> Event Date: <b>26 July 2016</b> Venue: <b>Amanzimtoti Civic Centre</b> No of guest: <b>200</b> Time: <b>13h00 – 15h00</b>					
<b>NB:</b>						
<b>1</b>	Quote is binding and may not be cancelled					
<b>2</b>	Quote must be prepared on this document					
<b>3</b>	Prices to be fixed and firm in South African Rands					
<b>4</b>	Quote must be emailed to the email address provided above					
<b>5</b>	Indicate items for which you are the sole agent					
<b>6</b>	Quote must include a single price (including delivery cost & warranties)					
<b>7</b>	Quote must be valid for 30 days					
<b>8</b>	Supporting documents are not required					
<b>9</b>	<b>Quotation closing date and time: 21 July 2016 @ 11h00 Afternoon</b>					