



**ETHEKWINI MUNICIPALITY  
Request for Quotations**

**Date: 21/07/2016**

**ENQUIRY NUMBER: 2016-17/016**

**PRINTING AND SUPPLY OF LANYARDS (CLEAN MY CITY)**

The Communications Unit invites eligible and accredited service providers to submit written and detailed quotations for the following services:

QUANTITY	DESCRIPTION / SPECIFICATIONS	UNIT COST (incl vat)	TOTAL COST (incl vat)	DELIVERY DATE
5,000	Printing and supply of full colour branded Lanyards – Yellow			29/07/2016
<b>ARTWORK WILL BE PROVIDED BY THE COMMUNICATIONS UNIT</b>				
		<b>TOTAL COST :-</b>		
<b><u>Name of the company</u></b>		<b><u>P R Number</u></b>		

**The submission must include the following:**

- I. Valid Tax Clearance certificate
- II. BBBEE certificate
- III. Declaration of Municipal Fees
- IV. Declaration of Interest (MBD 4)
- V. Certificate of Independent Bid (MBD 9)
- VI. Declaration certificate for local production and content (MBD 6.2)

After the submission of quotations, shortlisted candidates will be contacted via telephone. If you have not been contacted, consider your application as unsuccessful.

Sealed quotations, marked “**ENQUIRY NUMBER: 2016-17/016, PRINTING AND SUPPLY OF LANYARDS**” must be placed in the quotation box located in the Reception Area, 7<sup>th</sup> Floor; Rennies House; 41 Margaret Mncadi Avenue Street; Durban (not any other Municipal Department) by no later than **16h00 on Wednesday , 27 July 2016**.

**Enquiries:**

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**(Vote Allocation: Comms)**

**PLEASE NOTE THAT YOU ARE NOW REQUIRED TO REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR ALL SPHERES OF GOVERNMENT. ACCESS THE CSD SITE ON : [WWW.CSD.GOV.ZA](http://WWW.CSD.GOV.ZA)**