



COMMUNICATIONS UNIT

7th Floor

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SCM Comm SCM.Comm@durban.gov.za

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**REQUEST FOR A QUOTATION**

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF NUMBER

SCM/COMM:Mayoral Matric Awards.

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
1	Media banner skins only: Measurements:- 3m x 2.25m Artwork to be provided.	2				
	Delivery date: 25/01/2018 Delivery venue: Communications Unit, 7th Floor, Rennies House Building.					

**NB:**

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date & time: 24/01/2018 (10h00)**