



ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTION UNIT
DURBAN FILM OFFICE

**Re-advertisement- REGISTRATION OF PROFESSIONAL SERVICE PROVIDERS FOR DFO
DEVELOPMENT PROGRAMMES-PROJECT EVALUATION PANEL, SCRIPT COACH,
PRODUCTION COACH, POST PRODUCTION COACH, AND LOCATION SCOUT**

EXPRESSION OF INTEREST

Durban Film Office invites expressions of interest of professional service providers to evaluate annual submissions and/or to participate in the Script Coaching, Production Coaching, Post Production Coaching, and Location Scout for Durban Film Office Development Programmes.

The Durban Film Office intends by means of this expression of interest to register successful respondents on a database, and utilise a system of selection and performance monitoring based on Supply Chain Management principles.

Only Professional Services Providers who have proven suitable experience and satisfy the criteria stated in the submission data and return all applicable documentation will be considered for inclusion on the database.

The physical address for collection of documentation is Corporate Procurement Building, Materials Management, Archie Gumede Place, Durban, 4000. Documents may be collected from 8.00 – 13.00 and from 14.00 - 15.15 **from 22 January 2018**

Queries relating to this document may be addressed to Fezile Peko, Tel No. 031 3114243, or e-mail Fezile.peko@durban.gov.za

A compulsory clarification meeting shall be held on the 01 February 2018 10am Durban Film Office

Completed documents and attachments must be submitted in an envelope in terms of Clause H.2.7 of the expression of interest document at the Corporate Procurement Building, Materials Management, Archie Gumede Place, Durban, 4000, with closing time and date for submissions being 11h00 **on 14 February 2018**