



COMMUNICATIONS UNIT

7th Floor
 41 Margaret Mncadi Avenue, Durban, 4001
 P O Box 5588, Durban, 4000
 Tel: 031 311 4827, Fax: 031 332 8051
 SCM.Comm@durban.gov.za
 Tel: 031 311 4827, Fax: 031 332 8051

19.2.2018

REQUEST FOR A QUOTATION

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF NUMBER

REF. NAME	Verulaqm Market PA Sound system
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ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t	Delivery period
1	PA sound(200 delegates) with 2x wireless mic, 1x corded mic on its stand for podium, cd player, audio mixer and speakers.	1				
2	Event title: Roadshow By-Laws Workshop. Venue: Verulam Market. Date: 21 February 2018. Time: 10 to 14h30					
TOTALS						

NB:

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date and time: 20/2/2018 11:00**

