



**COMMUNICATIONS UNIT**

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21.2.2018

**REQUEST FOR A QUOTATION**

**Supplier name**

**Fax number**

**Telephone number**

**V.A.T No**

**PR Number**

**REF NUMBER**

**REF. NAME** | Go Durban Conference Centre PA sound

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t	Delivery period
1	PA sound(120 delegates) with 2x wireless mic, 1x corded mic on its stand for podium, cd player, audio mixer and speakers.	1				
2	Event title: Radical Economic Transformation Dialogue. Venue: Go Durban Conference Centre. Date: 23 February 2018. Time: 10 to 15h00					
<b>TOTALS</b>						

**NB:**

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date and time: 22/2/2018 10:00**

