



SUPPLY CHAIN MANAGEMENT UNIT
OLD FORT ROAD DURBAN

22 February 2016

CONTRACT RE - ADVERT

To: - 1. Head: Supply Chain Management Unit, Durban
2. Head: Legal Services

A compulsory briefing session will be held on **29 February 2016 at 10H00**. Service providers are to meet at 13th Floor Shell House (Room 10)221 Anton Lembede Street, Durban; failure to attend will invalidate the contract.

CONTRACT NUMBER: 7Z – 18708 (RE – ADVERT)

DESCRIPTION:

PROVIDE SKILLS PROGRAMME TO 11 TRAINERS

- Initiating Disciplinary enquiries based on the Unit Standard number 11286
- Chairing Disciplinary enquiries based on the Unit Standard number 10985
- Managing Poor Performance and Incapacity based on Unit Standard number 9263
- Interviewing Skills for Panel members based on Unit Standard number 12140

CLOSING DATE FOR QUOTATIONS:- 2016, 02 March 2016 AT 11H00

PLEASE NOTE FOLLOWING REQUIREMENTS:-

- 1. Sealed quotes must be dropped off in the quotation box at Corporate Procurement Building Archie Gumede Place. Envelope must clearly marked with contract number.**
- 2. Valid tax clearance must accompany quotes, quotes must state lead time, availability and contact details,(name, telephone number)**
- 3. Quotes will only be accepted from suppliers who are registered on the eThekweni Municipality database, or be in a position to do so within closing of this request for quotation.**

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SENIOR MANAGER: CORPORATE PROCUREMENT

