



COMMUNICATIONS UNIT

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30.8.2018

REQUEST FOR A QUOTATION

Supplier name

Fax number

Telephone number

V.A.T No

PR Number

REF NUMBER

REF. NAME Ushaka Cargo Hold Community Media Forum

ITEM NO	Description	Qty	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t	Delivery period
1	Video coverage and edit according to the length of event. Final edited product on 1x DVD and raw material is required. Event title: Community Media Forum. Venue: Ushaka: Cargo Hold Restaurant. Date: 31 August 2018. Time: 10:30 to 14:30	1				
		TOTALS				

NB:

- 1 Quote is binding and may not be cancelled
- 2 Quote must be prepared on this document
- 3 Prices to be fixed and firm in South African Rands
- 4 Quote must be emailed to the email address provided above
- 5 Indicate items for which you are the sole agent
- 6 Quote must include a single price (including delivery cost & warranties)
- 7 Quote must be valid for 30 days
- 8 Supporting documents are not required
- 9 **Quotation closing date and time: 30 /8/2018 15:00**

