



COMMUNICATIONS UNIT
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REQUEST FOR A QUOTATION

Supplier name						
Fax number						
Telephone number						
V.A.T No						
PR Number						
REF NUMBER		(Sound & Photographer) Business Fair Launch-20 Year Celebration				
DATE		26/04/2018				
ITEM NO	Sound & Photographer	No. of Guest Expected: 1000	Cost per unit (Excl V.A.T)	Cost per unit (Incl V.A.T)	Total cost incl v.a.t)	Delivery period
	<p>Service required: -(Sound) We required a very powerful sound/PA system to cover outdoor street market/exhibition. 4 x JBL/EV powered speakers 15. Mixer desk CD player (to entertain the crowd). Podium & podium mic 3 x roving mics Generator for PA/Sound system and radio stations that will be broadcasting live.</p> <p>Photographer is expected to cover all activities for the duration of the event and be able to produce at least 100 pictures-all pictures must be loaded on a CD.</p> <p>Date: 04/05/2018</p>					

	Time: 12:00 to 18:00 Venue: City Hall- Church Walk					
1	Quote is binding and may not be cancelled					
2	Quote must be prepared on this document					
3	Prices to be fixed and firm in South African Rands					
4	Quote must be emailed to the email address provided above					
5	Indicate items for which you are the sole agent					
6	Quote must include a single price (including delivery cost & warranties)					
7	Quote must be valid for 30 days					
8	Supporting documents are not required					
9	Quotation closing date and time: 30/04/2018 @12:00					