



ETHEKWINI MUNICIPALITY
Request for Quotations

Date: 28/04/2016

ENQUIRY NUMBER: 2015-16/ 122

PRINTING AND SUPPLY OF POCKET GUIDE TO THE BY-LAWS OF ETHEKWINI MUNICIPALITY

The Communications Unit invites eligible and accredited service providers to submit written and detailed quotations for the following services:

QUANTITY	DESCRIPTION / SPECIFICATIONS	UNIT COST (incl vat)	TOTAL COST (incl vat)	DELIVERY DATE
1,000	Printing of the pocket guide By-Laws of EtheKwini Municipality - double sided. (Similar to the Constitution of SA)			TBC
		TOTAL COST :-		
	<u>NAME OF COMPANY</u>	<u>PR NUMBER</u>		

Artworks will be provided by the Municipality

The submission must include the following:

- I. Valid Tax Clearance certificate
- II. BBBEE certificate
- III. Declaration of Municipal Fees
- IV. Declaration of Interest (MBD 4)
- V. Certificate of Independent Bid (MBD 9)
- VI. Declaration certificate for local production and content (MBD 6.2)

After the submission of quotations, shortlisted candidates will be contacted via telephone. If you have not been contacted, consider your application as unsuccessful.

Sealed quotations, marked "ENQUIRY NUMBER: 2015-16/122, PRINTING AND SUPPLY OF POCKET GUIDE TO THE BY-LAWS OF ETHEKWINI MUNICIPALITY" must be placed in the quotation box located in the Reception Area, 7th Floor; Rennie's House; 41 Margaret Mncadi Avenue Street; Durban (not any other Municipal Department) by no later than **16h00 on Friday, 06 May 2016.**

Enquiries:

Zanele Njapha – 031 311 4828, Zanele.Njapha@durban.gov.za
Collin Pillay – 031 311 4824/27, Collin.Pillay2@durban.gov.za

(Vote Allocation: Comms)

PLEASE NOTE THAT YOU ARE NOW REQUIRED TO REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR ALL SPHERES OF GOVERNMENT.

ACCESS THE CSD SITE ON: WWW.CSD.GOV.ZA