



**GOVERNANCE
Communications Unit**

7th Floor, Rennie's House,
41 Margaret Mncadi Avenue, Durban, 4001
PO Box 5588, Durban, 4000
Tel: 031 311 4827, Fax 031 332 8051
www.durban.gov.za

**ETHEKWINI MUNICIPALITY
Request for Quotations**

Date: 25/04/2016

ENQUIRY NUMBER: 2015-16/116

PRINTING AND SUPPLY OF A5 FLYERS AND A3 POSTERS – WATER SAVING PROJECT

The Communications Unit invites eligible and accredited service providers to submit written and detailed quotations for the following services:

QUANTITY	DESCRIPTION / SPECIFICATIONS	UNIT COST (incl vat)	TOTAL COST (incl vat)	DELIVERY DATE
150,000	Printed in full colour , double sided, gloss A5 Flyers (Packed in sets of 1,000)			12 May 2016
50,000	Printed in full colour , A3 Posters on correx board			
		TOTAL COST :-		
	<u>NAME OF COMPANY</u>	<u>PR NUMBER</u>		

Artwork will be supplied by the Municipality

The submission must include the following:

- I. Valid Tax Clearance certificate
- II. BBBEE certificate
- III. Declaration of Municipal Fees
- IV. Declaration of Interest (MBD 4)
- V. Certificate of Independent Bid (MBD 9)
- VI. Declaration certificate for local production and content (MBD 6.2)

After the submission of quotations, shortlisted candidates will be contacted via telephone. If you have not been contacted, consider your application as unsuccessful.

Sealed quotations, marked **"ENQUIRY NUMBER: 2015-16/116, PRINTING AND SUPPLY OF A5 FLYERS AND A3 POSTERS – WATER SAVING PROJECT "** must be placed in the quotation box located in the Reception Area, 7th Floor; Rennie's House; 41 Margaret Mncadi Avenue Street; Durban (not any other Municipal Department) by no later than **16h00 on Tuesday, 03 May 2016.**

Enquiries:

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(Vote Allocation: Health)