

VACANCIES

MANAGER: MASAKHANE & SPECIAL EVENTS

Total Value of Remuneration Package R340 046.00/R430 703.00 pa Grade 14

Benefits included in the Total Value of Remuneration Package Range (Pension; 13th cheque; Medical Aid and Housing Subsidy) are payable in accordance with the rules/requirements of the respective benefits schemes and any revisions that may occur from time to time which may alter the Total Value of Remuneration Package. In addition; other allowances may be payable (where applicable)

Governance Cluster, Community Participation and Action Support Unit, Programmes and Projects department.

Qualifications (Essential): Relevant post matric certificate (Preferred): Relevant tertiary qualification. (i.e. Social Development)

Experience (Essential): 4 Years relevant experience.

(Preferred): 6 Years relevant experience.

Duties Include: Responsible for the overall management of Masakhane & Special Events Programmes/Projects Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email ZondiNtokozo@durban.gov.za (Tel 311-3172) by Friday 2010-11-19 At 12.00 (Midday)

CHIEF COMMUNITY LIAISON OFFICER

R213 852.00/R277 596.00 pa Grade 13

Community Participation and Action Support Unit of the Governance Cluster.

Qualifications (Essential): Relevant 3 year tertiary qualifications. Computer literacy. Valid code B drivers licence.

(Preferred): Postgraduate degree in Information and Communication Management.

Experience (Essential): 3 years relevant experience.

(Preferred): Developing communications strategies. Ability to communicate in Zulu.

Involved in Community Initiatives and Structures.

Duties Include: Responsible for the co-ordination of information and communication processes for the Unit. Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email MkhizeVelani@durban.gov.za (Tel 311-3172) by Friday 2010-11-19 At 12.00 (Midday)

COMMUNITY LIAISON OFFICER X 2

R136 384.00/R176 904.00 pa Grade 10

Community Participation and Action Support Unit of the Governance Cluster.

Qualifications (Essential): Relevant 3 year tertiary qualification. Valid code B drivers licence.

Experience (Essential): 2 years relevant experience

Duties Include: Facilitation of external information dissemination processes and provision of feedback to Information and Communication Management Co-ordinator.

Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email ZondiNtokozo@durban.gov.za (Tel 311-3172) by Friday 2010-11-19 At 12.00 (Midday)

PROGRAMME OFFICER

R136 384.00/R176 904.00 pa Grade 10

Community Participation and Action Support Unit of the Governance Cluster.

Qualifications (Essential): Appropriate secondary education. Valid code B drivers licence. (Preferred): Relevant qualification in Social

Development and Facilitation.

Experience (Essential): 2 years relevant experience.

(Preferred): Min 3 years working with diverse groups and active involvement in community initiatives. Good command of isiZulu. Good negotiating and problem solving skills.

Duties Include: Overall co-ordination and implementation of Community Gardens Programmes /Projects.

Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email ZondiNtokozo@durban.gov.za (Tel 311-3172) by Friday 2010-11-19 at 12.00 (Midday)

ADMINISTRATOR

R 121 044.00/ 157 116.00 pa Grade 9

Community Participation and Action Support Unit of the Governance Cluster.

Qualifications (Essential): Appropriate secondary education. (Preferred): Appropriate tertiary qualification in social sciences.

Experience (Essential): 2 years of experience. (Preferred): Knowledge of spreadsheet and database applications.

Duties Include: Co-ordination of administrative support for the Sectoral Programmes Section.

Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email MkhizeVelani@durban.gov.za (Tel 311-3172) by Friday 19-11-2010 At 12.00 (Midday)

ECONOMIC DEVELOPMENT & INVESTMENT PROMOTION UNIT

PROGRAMME MANAGER (SERVICES)

B P O & O (Business Process

Outsourcing & Off shoring

ICT & E (Information Communication Technology & Electronics) Any other related sectors IE. Green Economy

Total Value of Remuneration Package R515 767.00/R657 700.00 pa Grade 16

Benefits included in the Total Value of Remuneration Package Range (Pension; 13th Cheque; Medical Aid; Housing Subsidy and Motor Vehicle Allowance) are payable in accordance with the rules/requirements of the respective benefits schemes and any revisions that may occur from time to time which may alter the Total Value of Remuneration Package. In addition; other allowances may be payable (where applicable)

Economic Development & Investment Promotion Unit of the Sustainable Development & City Enterprises Cluster.

Qualifications (Essential): Relevant 3 year tertiary qualification. Valid code B drivers licence. Qualifications: Masters degree in the respective field

Experience (Essential): 6 years relevant experience.

(Preferred): 8 years relevant experience.

Duties Include: Drive a series of economic development programmes that are critical to the development of the region. These programmes will relate to the core programme area of Services, but may also include any related sectors

Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email MkhizeVelani@durban.gov.za (Tel 311-3172) by Friday 2010-11-19 At 12.00 (Midday)

PROGRAMME MANAGER (MANUFACTURING)

Automotive, Chemicals, Metals & Tooling R515 767.00/657 700.00 pa Total Value of Remuneration Package – Grade 16

Benefits included in the Total Value of Remuneration Package Range (Pension; 13th Cheque; Medical Aid; Housing Subsidy and Motor Vehicle Allowance) are payable in accordance with the rules/requirements of the respective benefits schemes and any revisions that may occur from time to time which may alter the Total Value of Remuneration Package. In addition; other allowances may be payable (where applicable)

Qualifications (Essential): Relevant 3 year tertiary qualification. Valid code EB drivers licence (Preferred): Masters degree in the respective field

Experience (Essential): 6 years relevant experience

(Preferred): 8 years relevant experience.

Duties Include: Drive a series of economic development programmes that are critical to the development of the region. These programmes will relate to the core programme area of Manufacturing, but any also include may related sectors

Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email MkhizeVelani@durban.gov.za (Tel 311-3172) by Friday 2010-11-19 At 12.00 (Midday)

SKILLS DEVELOPMENT UNIT

RECEPTIONIST/WORD PROCESSING OPERATOR R66 900.00/R86 844.00 pa Grade 5

Skills Development Unit of the Corporate and Human Resources Cluster.

Qualifications (Essential): Appropriate secondary education.

Experience (Essential): 3 months relevant Word Processing and Clerical Experience. (Preferred): 6 months relevant experience.

Duties Include: Provides reception and word processing function.

Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede (Smith) Street, Durban 4001 or PO Box 5892, Durban 4000 or email ZondiNtokozo@durban.gov.za (Tel 311-3172) by Friday 2010-11-19 At 12.00 (Midday)

INTERNAL CONTROL AND BUSINESS SYSTEMS UNIT

DRIVER MESSENGER (REF 7000296 & VARIOUS) R60 852.00/R77 136.00 pa Grade 4

Treasury Cluster, Internal Control and Business Systems Unit, Administration Department.

Qualifications (Essential): Appropriate secondary education with 1 month previous Messengers experience. Valid code EB driver's licence.

(Preferred): Able to read, write and deal with customers in a pleasant and mature manner. A knowledge of the locations of the Council's Departments will be an added recommendation.

Duties Include: Provide a prompt and efficient Delivery Service to the Municipality. Photostat Documents.

Special Conditions: 40 hours-5 day week. Operational Hours: 07h00 to 16h00

Applications to The Human Resources (Treasury), Ground Floor, Florence Mkhize Building, 251 Anton Lembede Street, Durban 4001 or PO Box 828, Durban 4000 or email HRTreasury@durban.gov.za (Tel: 031- 311-1630 Fax: 031-311 1651) Friday 2010-11-19 At 12.00 (Midday)

PUBLIC NOTICE

PUBLIC NOTICE

INFORMAL TRADERS' NEW PERMIT SYSTEM ROADSHOWS

Are you keen to know more about the informal traders new permit system in eThekweni Municipal area, Business Support & Markets Unit is introducing a permit system to regulate the informal economy. The eThekweni Municipality Business Support & Markets Unit will be at your doorstep to provide information about its new permit system. All informal traders are invited to a Roadshow where comments, queries & concerns will be addressed on site.

DATE	REGIONS	TIME	AREA MANAGER	CONTACT NO'S
09-Nov-10	Durban CBD	10h00-14h00	Emmanuel Nzuz	031-201 2453/ 073 070 3511
16-Nov-10	Beachfront Southern Areas	10h00-13h00	Vumi Mchunu	031-368 1741/ 083 626 9669
17-Nov-10	Inner & Outer west (Pinetown CBD, Hillcrest, Zazi Rd)	09h00- 13h00	Nomonde Mlolong	031-311 6160/ 6287
18-Nov-10	Northern Areas (Bester Container, Bester Market, Bester Taxi rank,	10h00-13h00	Justice Dlamini	031-311 4612/ 083 577 3932
8-Dec-10	Phoenix Plaza, Industrial park & eMtshebheni.	09h00- 11h00	Samson Chiya	031- 902 2024/ 083 626 8879
08-Dec-10	Southern Areas Upper North (Verulam)	12h00-14h00	Andreas Mkhize	031-322 1757/ 083 377 6174

PUBLIC NOTICE

TENDER NO. HRE.286-288F SALE BY PUBLIC TENDER OF THREE DEVELOPED RESIDENTIAL PROPERTIES

PROPERTY DESCRIPTION	PHYSICAL ADDRESS	EXTENT	UPSET PRICE	TENDER NO.	SITE VIEWING	TENDER FEE
Erf 928 Kingsburgh	6 Dorrington Road	1 108m ²	R850 000	HRE 286F	2010-11-11	R100.00
Erf 58 Southern Umlazi (Warner Beach)	13 Harcombe Road	1 530m ²	R680 000	HRE 287F	2010-11-10	R100.00
Portion 2 of Erf 139 Umhlanga Rocks	6 Fairview Drive	1 016m ²	R1 500 000	HRE 288F	2010-11-17	R250.00

Interested parties must collect tender documents from the Cashier's office, Ground Floor, City Engineers Building, 166 KE Masinga (Old Fort) Road, Durban. Please note that this tender is subject to the Municipality's

Preferential Procurement Policy Framework Adjudication System. A 10% deposit [of the upset price] is payable by Bidders for all offers made to purchase. The tender will close at 11:00, on Friday, 3 December 2010,

when the offers will be opened in public. A non-compulsory site viewing will be held on dates indicated above, between 09:00 and 12:00 midday. NB. The tender fee payable for each document collected is non-refundable.

For further details contact Braveman Hlubi or Dumi Makhetha on tel: (031) 311 4374 or (031) 311 4324 during office hours.

Dr MO Sutcliffe
City Manager

PUBLIC NOTICE

ETHEKWINI WATER AND SANITATION AND THE COUNCIL FOR SCIENTIFIC AND INDUSTRIAL RESEARCH WILL MAKE A PUBLIC PRESENTATION OF THE CSIR REPORT NO. 28

"Sea Disposal of Sewage: Environmental Surveys in the Durban Region". "Surveys made in 2009"

This will be held in the Ground Floor Auditorium of the Regional Office of the CSIR, 359 King George V Avenue, Glenwood at 17h30 on Tuesday, 16 November 2010

Any interested parties are invited to attend

CALLS FOR PROPOSALS

CCTV SKILLS DEVELOPMENT PROGRAMME

The eThekweni Municipality's Skills Development Unit (Outreach Section) in partnership with the eThekweni Municipality's Emergency Control Unit invites eligible and accredited service providers to submit proposals to undertake CCTV Skills Development Programme. Interested accredited service providers are invited to submit detailed proposals outlining understanding of the brief, deliverables, approach/methodology, competencies and expertise and description of similar assignments, schedule of activities with budget breakdown. Further they should submit CVs of facilitators/instructors with relevant experience and

certificates of qualifications, company's SASSETA Accreditation Certificate and PSIRA Certificate.

Selection will be based on the Municipality's method of procurement and service providers will be selected in accordance with the procedures set out in the "Criteria for Awarding Contract" included in the terms of reference. The closing date for submission of proposals is 22nd November 2010, at 12:00pm. A detailed copy of Terms of Reference will be available and must be collected from the Skills Development Unit Reception area on the 11th Floor, Shell House, 221 Anton Lembede Street. Enquiries to receive Terms of References: Tel: 031 311 3451 (Mr. Fana Sithole) or 031 361 0000 (Ms. Dian Pillay).