

Step 1

Log onto www.durban.gov.za
Click on **e-Careers**

How to apply for a vacancy online?

Simply follow the 6 step process and you could soon be embarking on our paperless adventure...

Step 2

Create a User Profile by clicking on **Register**

Step 3

Once your profile has been created on the system, you will receive an email confirming that you have successfully registered. This email will contain your **Username** and **Password** which can be used to access **e-Careers**

Step 4

Once logged in, you may conduct your job search and submit your applications online

Step 5

Complete the online application form accurately. You can **Save** your application and **Submit** later or **Submit** immediately

Step 6

Once you have submitted an application, an email acknowledging your application will be sent to your inbox



Points To Note

- *You must have a valid email address
- *Your CV cannot be uploaded online
- * Incomplete applications will NOT be considered
- *You cannot submit an application after the closing date